

Application Questionnaire

Winter World Masters Games

2024



International Masters Games Association
Maison du Sport International
Avenue de Rhodanie 54
1007 Lausanne
Switzerland



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Winter World Masters Games: Application Questionnaire

I. National, regional and Candidate City characteristics

A. Political aspects and public support

1. Describe the political institutions at the national, regional and local levels, and how the balance of powers operates among them, with particular emphasis on their level of autonomy. Underline the competence of these institutions in relation with the organisation and staging of the Winter World Masters Games.
2. Describe the entire range of support to the Winter World Masters Games provided by all the relevant authorities, and in particular to what extent such support amounts to a binding obligation for those authorities. Describe the exact role that they will be expected to play in the preparation and hosting of the Games and describe the procedures (in place or intended) to ensure coordination between the various government levels and bodies.
3. List all elections planned in your country at all levels until the Games and indicate to what extent the outcome of such elections could impact on the preparation and staging of the Winter World Masters Games.
4. Describe the political parties and other social movements (for example for the protection of the environment) in your country, with an indication of their degree of support to the hosting of the Winter World Masters Games. Also mention every political or other public figure likely to play a role in favour or against the Games. Give a list of all the public authorities, official, semi-official or private bodies represented in your candidature committee.
5. If applicable, list all other cities involved in the organisation and hosting of the Games, and describe the procedures to insure coordination.

B. Legal Aspects

6. Identify and list any and all likely commercial, financial, fiscal or legal impact on transactions related to the games arising from national or international obligations binding your country (e.g. European Union rules and requirements or International Treaties) in respect of competition policy or other trade and commerce related practices.
7. Provide a covenant from your local and/or regional authorities, each stating the following: "..... (name(s) of the duly authorised representative(s)) hereby confirm(s) that the local authority of (name of the host city)/regional authority of (name of the region) guarantees of the Host City Contract; understands that all representations, warranties and covenants contained in the Candidate City's bid documents, as well as all other commitments made, either in writing or orally, by either the Candidate City (including the Candidature Committee), shall be binding on the city; and guarantees that it will take all the necessary measures in order that the city may fulfil its obligations completely. " If it is envisaged that other sites in addition to the Candidate City will be involved in the Winter World Masters Games, provide a similar covenant from the other local and regional authorities concerned (see Guarantees).
8. Name and describe the legal entity responsible for the city's candidature. Provide a declaration from your city authorities confirming that the Candidature Committee is empowered to represent the Candidate City, and indicate the names of the persons and/or their titles who have the

authority to sign contracts and other documents (such as the Undertaking and the Host City Contract), on behalf of the city.

9. Name and describe the legal entity (organising committee) that would be responsible for the organisation of the Winter World Masters Games should your city be elected as the Host City.
10. Has the Candidate City, the organising committee or any other relevant entity entered into any agreement(s), which would be in effect after the date of election of the Host City for the Winter World Masters Games? If so, please describe them. Please confirm that these agreements (if any) would not jeopardise, prevent or make impossible the fulfilment of any provision of the Host City Contract.

C. Customs and Immigration formalities

11. Describe the regulations in force in your country regarding immigration and entry visas and give precise details about the health and vaccination recommendations or regulations for persons entering your country. Are there any requirements that must be met prior entering into your country?
12. Specify, if applicable, any regulations concerning special products and equipment required by all person involved in the Games to carry out their duties at the Winter World Masters Games: firearms and ammunition (for sports competitions or security services), photographic and audio-visual equipment, medical equipment and products, computer equipment, foodstuffs, etc.
13. Is there any law prohibiting or limiting by name or number the importation of foreign newspapers, periodicals, or other publications?

II. General Infrastructure and Logistics

A. Accommodations

14. Provide a map indicating the location of the hotels of the city/region. Indicate:
 - a) Existing hotels
 - b) New hotels for which construction authorisations have already been signedOn the map, indicate a radius of 10, 50 and 100 km from the city centre/the main competition sites. Also provide captions indicating the name and category (level of comfort) for each hotel.
15. Describe the possibilities to provide home host accommodations by the general community.
16. Name and describe the hotel you selected as the major hotel, according to the guidelines.
17. Indicate if you plan to secure rooms for the participants to the Games, and at what rate. Give the maximum rates (today and for the Games) applicable for non secured rooms, in every category. Describe your arrangements to avoid price gouging and cost manipulation.
18. Provide a brief explanation of how your accommodation plan is linked to public transportation arrangements.
19. If applicable, list the other accommodation possibilities that could be envisaged. What would be the capacity of this additional accommodation?

B. Transports

20. Airport data (today and Games). Indicate, in table form, the following data regarding the airport or airport system for the Games: number of national and international departure gates, terminal capacity [passengers/hour], runway(s) capacity [movements/hour], night flight ban, location, distance and travel time to the city centre and all venues. If applicable, specify what airport improvements will be made for the Games. What are the types and lengths of surface transport links from the airport or airport system to the main Hotels and to the main venue?
21. Flight network (today). List the number of national and international scheduled direct flights. Indicate the split between continents and cities served by your airport(s) scheduled flights and the number of weekly flights.
22. Roads Network (today and Games). Present the road and motorway network that will play a key role during the Games. Are there alternate ways to reach the competition and non-competition venues?
23. Main parking areas (today and games). What is currently available in terms of parking and what do you estimate are the additional needs during the Games at competition and non-competition venues? Illustrate the location of these parking areas, their capacity [cars, buses] and the potential users.
24. Public transport Network (today and Games). Present the network and public transport lines (on road or rail if available) that will play a key role during the Games. Indicate the different ways of reaching competition and non-competition venues. What improvements will be available at Games time?
25. Table of distances and journey times (Games). Indicate up-to-date distances [km] and the average and peak-hour journey [minutes] at Games time. Specify the journey time by car, bus and by rail public transport (if available), for today and the games.
26. Maps (Games). Plot all transport infrastructures and services mentioned above on a map (airports, public transport network, road network) linking the main stadium, competition and training venues, hotels etc.
27. Overall needs (Games). What number of personnel (staff and volunteers) will be needed for transport, communication, security, support and service functions? Describe recruitment and training programmes for the Games.
28. Gratuity of public transportation (Games): assess the possibility of free use of all or part of the public transportation network for the Games, or indicate the prices charged for the use of the public transportation system.

C. Registration Centre and Media facilities

29. Provide a map indicating the location of the registration centre and media facilities.
30. Provide a detailed plan of those facilities, including their accessibility and taking into account relevant provisions of the guidelines.
31. Describe your communication and media strategy (potential media, number of accredited reporters etc) and its expected effects for your city and for the Games.

D. Security

32. Provide an analysis, by a competent authority, of the situation with respect to any risks posed by activist minorities (religious, political, ethnic, etc.) or terrorist groups in the country or region. Specify the measures envisaged for preventing acts of terrorism by international groups.
33. Identify the public and private organisations that will be involved with security during the Games. Identify what the specific responsibilities of each will be and how they will be integrated and coordinated, both amongst themselves and with the organising committee, throughout planning and operations.
34. Provide estimates of the available human resources in the region and city in terms of police and emergency services.

E. Environment

35. Describe the following by means of a map and a chart:
 - general geographical features of the city and its surroundings
 - protected/environmentally sensitive areas
 - cultural heritage monuments
 - potential natural hazards
 - environmental conditions
36. Describe the public authorities' environment and natural resource management system and their cooperation, responsibilities and working methods vis-à-vis the organizing committee.

F. Meteorology

37. Temperature and humidity - Provide a table indicating:
 - a) temperature in °C (maximum, average, minimum) at 9 a.m./ 12 p.m./ 3 p.m./ 6 p.m./ 9 p.m.
 - b) humidity in % (maximum, average, minimum) at 9 a.m./ 12 p.m./ 3 p.m./ 6 p.m./ 9 p.m.
38. Precipitation - Provide a table indicating:
 - a) number of precipitation days per year (precipitation days = more than 0.1 ml precipitation in 24 hours)
 - b) number of precipitation days during the Games' period
 - c) average volume of precipitation (in l/m²) per year
 - d) average volume of precipitation (in l/m²) during the Games' period
 - e) snow depth (in cm) on the sites for skiing for the Games' period
 - f) provide the number of days with a predominance of fog during the Games' period
 - g) If any data obtained for a particular year during the period of the Games is significantly different from the above, give a brief explanation.
39. Give the altitude of the city in metres. List the altitude of the competition sites outside of the Candidate City.
40. Indicate the general tendencies for wind direction and strength at outdoor competition sites.

III. Sports organisation

A. General Concept

41. Confirm the dates proposed for the Winter World Masters Games and prepare a simple table indicating the:
 - a) days of competition (by sport/discipline/venue)
 - b) optional sports selected

c) Opening and Closing Ceremonies.

42. Provide a declaration from the relevant authorities confirming that no other important national or international meeting or event will be taking place in the Host City itself, in the vicinity or in the other competition sites during the Winter World Masters Games, or at a time causing conflict with the Games.

B. Sports, Venues

43. Give:
- a) List the proposed optional sports outside the "core sports".
 - b) the total number of proposed competition sites, indicating the discipline and events to be held at each site
 - c) the list of the proposed sites by name
 - d) the name of the current owner
 - e) the current use
 - f) the name of the future owner if the site is to change hands
 - g) the name and number of sports, disciplines and events proposed for each site
44. Indicate on a plan (giving the scale used) the location of the competition and training sites, as well as all other relevant site (i.e. media centre etc.) indicating on the plan the distances in kilometres and travel time – in minutes, by bus - (in current conditions and under future conditions, if improvements are planned).
45. For each competition site, prepare a table giving the current state of site, specifying which of the following descriptions apply: existing, planned (committed to be built independent of the candidature for the Winter World Masters Games). Detail how the financing related to the use of the site or the building of it is planned. Provide a schedule of the work to be done of each site.
46. Detail the services provided in accordance with relevant provisions of the guidelines.

C. Guarantee of use

47. In accordance with the list of venues given above, provide a table giving a list of:
- a) agreements signed with the owners concerned
 - b) agreements to be signed.
48. Has the Candidate City secured control of all commercial rights (e.g. in stadium signage, catering and concessions signage and services, venue naming rights, etc.) for the future organising committee, related to existing or hereafter developed venues (both competition and non-competition venues) for the period of the Games? Also note the terms of the agreement with respect to existing technology equipment such as scoreboards and videoboards.

D. Competition Schedule

49. Give the **expected** days of use of the site(s) according to the competition schedule of the sport in question. If the site(s) is (are) used for other sports, specify which ones, the days of use per sport, and how the schedule has accommodated this use.

E. Results, medal presentation and ceremony

50. Describe how you intend to comply with relevant provision of the guidelines

F. Human resources

51. What sources will be used for recruiting sports organisation personnel, bearing in mind all the various tasks to be undertaken? What steps have already been taken?

G. Sports experience

52. List all the international sports competitions that have been organised in your city, region and country over the last ten years (World Championships, multi-sports Games, Continental Championships and other world level events).

H. Sport for all and Masters Sport

53. List all Masters sports competitions that have been organised in your city, region and country over the last ten years (individual sports or multi-sports Games).
54. What other Sport For All activities targeting adults are currently taking place or are planned before the games and who (Government, NOC etc.) is responsible?
55. What other political (Local and National) initiatives are currently taking place to inform the adult population about the importance of a healthier lifestyle?

IV. Finances and Marketing

56. Provide financial guarantees obtained from the competent authorities. These guarantees should include coverage of a potential economic shortfall of the organising committee.
57. Provide a statement from the competent authorities concerning general price control before and during the Winter World Masters Games, with particular reference to hotel rates and related services for anyone attending the Games, including non-accredited spectators.
58. Provide a plan for the disposal, after the Games, of the OCOG assets or for financing the running and maintenance costs of these infrastructures.

A. Taxes

59. Describe the various types of taxes which are currently levied in your country and which would have an impact should the Winter World Masters Games be hosted in your country.
60. Which legal form do you expect your Organising Committee to take and what tax status do you expect the Committee to be subject to?
61. What impact will the tax status of the Organising Committee (whether fully taxable or tax exempt) have on the operations of the Committee nationally and internationally in the various fields of taxation including but not restricted to:
- a) capital taxes
 - b) income taxes
 - c) value added taxes
 - d) sales taxes
 - e) withholding taxes (in particular with companies from foreign countries)

B. Budgeting

62. Candidate Cities should provide:
- a) a detailed budget for the Winter World Masters Games in EUR (specify the date on which this was established and the EUR / local currency exchange rate used);

- b) a detailed capital investment budget (in EUR) for all sporting events (by physical location), as well as associated events (e.g. cultural events)
- c) cash flow forecasts in EUR;

C. Marketing

- 63. Have national federations agreed in writing to collaborate to the marketing effort for the Games?
- 64. Have the necessary guarantees been obtained from all the relevant space owners for advertising on billboards? Complete a table summarizing the terms of the space that has been secured.

D. Promoting the Winter World Masters Games

- 65. What are some of the proposed initiatives for the development of an icon World Masters presence, should your city be elected?
- 66. Describe how the Winter World Masters Games will be used to develop Masters Sport, both locally and nationally?

E. National Sponsorship and Suppliership Programme

- 67. Describe your sponsoring concept (sponsors categories, hospitality programme etc.)
- 68. What is the projected income from highest level national sponsors and from how many product categories? (Please list the product categories.)
- 69. What is the projected income from second and third tier national sponsors and from how many product categories? (Please list the product categories.)
- 70. It is important the athletes are getting value for their registration fees. Apart from free transport and a games backpack, other initiatives in past games have included: free museums access, restaurant discounts and sponsorship products. What would you suggest the games package for the athletes should include?

V. Medical, Health Services

A. Health system

- 71. Give a general outline of the medical system currently in operation in your city and region. For the current hospital services, give:
 - a) number of hospitals and their geographical distribution
 - b) number of beds
 - c) departments: specialities and personnel
 - d) heavy equipment and its distribution
 - e) operational procedure for your emergency services only
- 72. Describe your social system for managing medical expenses. Explain the arrangements for foreign nationals visiting your country.
- 73. Provide detailed information on the ambient air quality and drinking water quality (according to international standards) in the Candidate City, including an assessment of the analyses performed over the last five years (for the period during which you intend to hold the Games) and the testing methods used.

74. Describe the resources in your city, region and country to counter epidemiological risks, and list the organisations responsible in controlling this issue.
75. Specify what legislation is in force in your country (region and city, if this is different) concerning the practice of medicine, and describe the organisation of the health service (general practice, hospitals, paramedical).
76. Does your country have any legislation on doping? If yes, give details.
77. Is there any specific health certificate needed by the athletes to compete in a sports event in your country ?

B. Arrangements for the Games

78. Describe the plans for investment in healthcare facilities in your city and region over the next ten years, and any additional investments which would be entailed, should the city be elected to host the Winter World Masters Games.
79. Provide a guarantee from the relevant regional and local authorities that these plans are practicable and compatible with the harmonious development of your country, region and city
80. Explain how the Winter World Masters Games will fit in with your first aid, transport and emergency services.
81. Describe existing plans for evacuation and assistance in the event of a natural disaster, specifying the chains of command and transfer of responsibilities. How will they be affected by the Winter World Masters Games? If the chain of responsibility and command would change due to the Winter World Masters Games, give details.
82. Is there an IOC-accredited laboratory on your territory? If so, do you intend to use it? Give a brief indication of the procedures envisaged for sample transportation. Indicate the distance (in km) and travel time between the accredited laboratory, the main hotel and the venues. If there is no accredited laboratory on your territory, outline the procedures envisaged for performing doping controls.
83. Specify the hospital(s) that would be used for participants to the Games, giving the number of beds, and the distance (in km) and travel time (by car) from the different venues.
84. How do you propose to recruit, select and train the personnel necessary for the health services put in place for the Games?

VI. Further Information

A. Ceremonies

85. Describe your concept for opening and closing ceremonies, in accordance with relevant provisions of the guidelines.

B. Cultural and touristic events

86. Describe the cultural events (refer to guidelines) planned for the Games (time, date, location). Indicate what share of the total budget you intend to devote to such events.
87. Describe what is permanent touristic and cultural offer available to Games' participants, and how they will be informed about it.